
Decisions taken at the meeting held on Monday, 13 July 2026.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Greg Neall (Chair), Councillor Chris Bateson (Vice-Chair), Councillor Med Buck, Councillor Jon Button, Councillor Darren Clarke, Councillor Rebecca Geach, Councillor Suraj Gyawali, Councillor Matthew Lee, Councillor Denise Saliagopoulos, Councillor Joanne Sexton, Councillor John Turner and Councillor Howard Williams

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

5. AI POLICY 2026 REVISION

Committee **resolved** to approve the revised Artificial Intelligence Policy 2026.

6. WRITE OFF REPORT

Committee **resolved** to approve the Sundry Debt write-off of £13,138 which related to irrecoverable debt that related to two Bed and Breakfast temporary accommodation cases and one rent assure accommodation cases.

7. PROPOSED COUNCIL TRANSITIONAL PLAN 2026/27

Committee **resolved** to:

1. Agree the suggested amendments made to the proposed Council Transitional Plan 2026/27 following feedback from the Council's Service Committees; and
2. Endorse the amended Transitional Plan 2026/27 for recommendation for adoption by Full Council.

8. 2026/27 BUDGET SAVINGS

Committee **resolved** to agree to note and endorse the elements of the in-year £1m savings programme for 2026/27.

9. GENERAL FUND REVENUE AND CAPITAL OUTTURN FOR MONTH 2 2026/27

Committee **resolved** to acknowledge:

1. The revised 2025/26 Outturn position,
2. Month 2, 2026/27 Revenue and Capital forecast,
3. Appropriations to and from the General Fund Reserves (Earmarked and

Ringfenced), the final balance at 31 March 2026 and the projected balance at 31 March 2027, as set out in paragraph 502, Table 7 of the report.

10. FINANCIAL MANAGEMENT - GOVERNANCE ASSURANCE

Committee **resolved** to:

1. Note the progress with implementation of the Council's Governance Assurance Framework and Policy,
2. Note the current overall assurance level of the 12 Governance Assurance Areas, which formed the new Governance Assurance Register,
3. Consider the key areas of focus concerning the Governance Assurance Area relating to Financial Management as outlined in Appendix B; and
4. Agree that reports on Cyber Resilience and management of the threat of a cyber attack be brought to the Committee at future meetings.

11. APPOINTMENTS TO OUTSIDE BODIES 2026-27

Committee **resolved** to approve the following appointments to outside bodies:

A2Dominion Customer Insight Panel – Councillor S Doran
Ashford and St Peters Hospitals NHS Foundation Trust – Councillor S Doran
Citizens Advice Runnymede and Spelthorne – Councillor Beecher
Heathrow Noise and Airspace Community Forum – Councillor Gibson
Heathrow Local Community Forum – Councillor Beatty and Councillor Boparai
Heathrow Community Engagement Board – Councillor Beatty
Local Authority Aircraft Noise Council – Councillor Saliagopoulos
Management Committee of Mediation North Surrey – Councillor Bateson
Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee – Councillor Geraci
Runnymede and Spelthorne SHMA – Joint Member Liaison Group – Councillor Nichols
South East Employers – Councillor Dunn (Representative)
Councillor Geach (Deputy Representative)
Spelthorne Mental Health Assoc Management Committee – Councillor Grant
Spelthorne Safer, Stronger Partnership Board – Councillor Buck
Strategic Aviation Special Interest Group – Councillor Beatty
Surrey Environment Partnership – Councillor Nichols
Surrey Museums Consultative Committee – Councillor Gibson
Surrey Traveller Community Relations Forum – Councillor Clarke
Sustainability and Transformation Plan Stakeholder Reference Group – Councillor Howkins
Thames Landscape Strategy Partnership Exec Review Board – Councillor Turner

12. FORWARD PLAN

Committee **resolved** to note the contents of the Forward Plan with the following additions:

Corporate Key Performance Indicators (KPIs) to be considered by the Committee on a monthly basis.

13. EXCLUSION OF PUBLIC & PRESS (EXEMPT BUSINESS)

Proposed by Councillor Bateson
Seconded by Councillor Turner

The Committee **resolved** to exclude the public and press for the discussion of the item No. 18, in view of the likely disclosure of exempt information within the meaning of Part 3 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006.

14. 12 HAMMERSMITH GROVE LEASE RENEWAL

Committee **resolved** to:

1. Approve the terms of the proposed reversionary lease,
2. Approve the fixed dilapidations settlement,
3. Authorise the Group Head of Assets, in consultation with the Chair and Vice Chair of the Commercial Assets Sub-Committee to agree to any variations to the proposed terms; and
4. Authorise the Group Head of Corporate Governance to enter into the Settlement Agreement, Reversionary Lease and any associated documentation including a deed of variation to the current lease.

15. DISPOSAL OF A COMMERCIAL ASSET

Committee **resolved** to:

1. Consider and agree in principle the offer and the proposed disposal,
2. Agree to recommend to Council to:
 - 2.1 approve the proposed disposal on the terms set out in the exempt report,
 - 2.2 delegate authority to the Chief Finance Officer and Group Head of Assets, in consultation with the Chair and Vice Chair of the Corporate Policy and Resources Committee, to agree minor variations to the Heads of Terms and adjustments to the sale price; and
 - 2.3 delegate authority to the Group Head of Corporate Governance to enter into a transfer to complete the disposal and any ancillary legal documentation required in relation to the proposed disposal.

16. RESIDENTIAL ACQUISITIONS FOR HOUSING NEED

Committee **resolved** to:

1. Approve the Heads of Terms in Appendix 1 relating to the acquisition of property,
2. Make a recommendation to Council to:
 - 2.1 approve the acquisition,
 - 2.2 delegate authority to the Chief Finance Officer and Group Head of Assets, in consultation with the Chair and Vice Chair of Corporate Policy and Resources Committee to agree minor variations to the Heads of Terms and the acquisition price within a tolerance of 10% of the agreed price with this Committee; and
 - 2.3 delegate authority to the Group Head of Corporate Governance to enter into all relevant legal documentation relating to the acquisition referred to in the exempt report.

17. URGENT ACTION

Committee **resolved** to note the urgent actions taken since the Committee last met.

NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
 - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (1) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (2) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
 - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
 - b. *Evidence that the decision fails to support one or more of the Council’s Corporate Plan priorities to the detriment of the majority of the Borough’s residents; or*
 - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for ‘call-in’ has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*

- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on **17 July 2026**.*